



Moanalua High School Athletics

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Assembly Procedure & Expectations in the Gym

Please read the assembly procedure.

The objective of the sports assembly is to be good representatives of the school, promote a positive image of athletics, show appreciation to the staff and coaches and to encourage students to attend athletic events. It is not to be a show-off or be elitist. We do not want the athletes or teams to bring embarrassment to the school, the athletic department or to themselves!

A school wide assembly where all students and teachers are required to come is an "opportunity" for the athletic department to put its best foot forward and to build for the future - get interest from other students, get support from teachers, and recruit for the future.

I would like for all coaches and all sports to take full advantage of the "opportunity."

This is what should take place during the assembly:

1. All teams should be introduced and if possible team members quickly introduced. The appearance and actions of the teams should exemplify discipline, pride, unity, and teamwork.
2. Each team should "showcase" themselves by:
 - a. Saying something positive about their team and the virtues of participating on such a team.
 - b. Telling the student body about their record
 - c. Telling everyone about their upcoming competitions
 - d. Inviting people to attend and support them
 - e. Let students know that this is a fun and quality sport and they should try out for the team next year
3. Take the opportunity to show appreciation - student athletes (team captains and leaders) should
 - a. Thank coaches and trainers
 - b. Thank parents and volunteers
 - c. Thanks all who support them and make things possible

PROCEDURE:

1. Submit an updated team roster to AD (including managers) to be introduced.
2. 1 coach or adult representative must attend the assembly to introduce all team members and monitor athletes. 1 coach will introduce the entire program – JV, Varsity, Boys and Girls. If a representative cannot attend let me know. Coach will call names one by one and NOT wait for the athletes to come up to the front before reading the next name.
3. Team cheer is optional. Please notify AD prior to the assembly if the team/program will be doing a SHORT cheer. Cheer must be previewed by coach before the assembly and must be in good taste and appropriate. 1 cheer for the entire program – JV, varsity, Boys & Girls.
4. Coaches and/or varsity team captains can make a short speech. This is optional.
 - Acknowledgements & thanks
 - Update of the season / season record
 - Upcoming competitions
5. Dress appropriately. Encourage the entire team to dress uniformly.
6. NO caps or sunglasses to be worn by our athletes during the assembly.
7. Teams will be recognized in alphabetical order.
8. Coaches are to report to the front of the assembly before it begins.

Coaches should have already submitted their team rosters to me. If there are any changes to your roster, give me an updated one ASAP.

Submit to me the name of the coach or representative who will be introducing the team by the WEDNESDAY before the Assembly date.

Only varsity team captains are allowed to make a speech - Make sure your captains are prepared to make an intelligent and thoughtful speech.

HAVE YOUR TEAM PREPARED FOR THE ASSEMBLY & ASK IF YOU HAVE ANY QUESTIONS.

WE WANT OUR ATHLETES TO REPRESENT THE ATHLETIC DEPARTMENT WITH PRIDE AND CLASS.
Thank you for your cooperation!